

**WELCOME TO A
Dunlap & Magee
COMMUNITY**

FOR OFFICE USE ONLY

Applicant **Co-Applicant** **Co-Signer**
Approved **Not Approved**

Thank you for choosing a property managed by Dunlap & Magee
We appreciate you providing all of the following information in detail.

Managers Signature: _____

RENTAL APPLICATION

(Fill in all Spaces)

1. Applicant's Name _____

Married Single Home Phone _____ Daytime Phone _____

Date of Birth _____ Social Security Number _____

2. Spouse's Name _____

Date of Birth _____ Social Security Number _____

3. Information about others who will occupy the apartment(a separate application is required for all adults except spouse):

	Name	Relationship	Date of Birth
A)			
B)			
C)			

4. Will a pet of any type live in your apartment? YES NO (management must view pet prior to application approval.)

Name Breed Color Weight Licensed Date

5. Residence Information: Address Apt# City/State Zip Amount of Rent

Current Residence: _____

From / / to / / Name of Landlord _____ Landlord Phone _____

If less than 2 years at present address list previous address below:

Address Apt# City/State Zip Amount of Rent

Former Residence: _____

From / / to / / Name of Landlord _____ Landlord Phone _____

6. Applicant Employed By _____ Address _____ City _____ State _____

From / / to / / Phone _____ Position _____

Supervisor's Name _____ Gross Monthly Income _____

If less than 2 years at your present employer, list previous employer below:

Former Employer _____ Address _____ City _____ State _____

From / / to / / Phone _____ Position _____

Supervisor's Name _____ Gross Monthly Income _____

7. Spouse Employed By _____ Address _____ City _____ State _____

From / / to / / Phone _____ Position _____

Supervisor's Name _____ Gross Monthly Income _____

If less than 2 years at your present employer, list previous employer below:

Former Employer _____ Address _____ City _____ State _____

From / / to / / Phone _____ Position _____

Supervisor's Name _____ Gross Monthly Income _____

8. Other Source of Income for Rental Payment(SSI, pensions, AFDC, child support, etc.):

Type _____ Monthly Amount \$ _____
 Verification Name _____ Verification Phone Number _____
 Additional Information _____

Type _____ Monthly Amount \$ _____
 Verification Name _____ Verification Phone Number _____
 Additional Information _____

9. Your Bank(s) Name Acct. No. Branch Address
 Checking _____
 Savings _____

10. Credit Reference (Bank Cards, Credit Cards, Charge Accounts) Card/Account No. Expiration Date
 Branch _____
 Bank Guarantee Card _____
 Other _____

11. Has a lender ever notified you that you were delinquent on a mortgage payment or given written notification by management that you were late with a rental payment? YES NO If yes, please explain:

12. Applicant's Driver's License No. _____ State _____ Exp. Date _____
 Spouse's Driver's License No. _____ State _____ Exp. Date _____

Vehicles you would like to park on the property:
 Make/Model Year Color License Number State
 Auto _____
 Auto _____
 Motorcycle _____

Describe any other vehicle(boats, trailers, trucks, recreational vehicles, etc.) you would like to keep on the property. Prior written permission, separate from this application, must be obtained from management.
 Make/Model Year Color License Number State

Other _____

13. Person(s) you want responsible for your personal property in the case of an emergency(other than co-applicants)

For Applicant		For Spouse	
Name		Name	
Relationship	Phone	Relationship	Phone
Address		Address	
City/State	Zip	City/State	Zip

14. Have you ever been convicted of a felony? YES NO If yes, please explain

DEPOSIT TO HOLD AGREEMENT (to be completed on one application per apartment only): In consideration of management holding the apartment for me, I agree to pay a holding deposit of \$ _____ and a \$ _____ nonrefundable application fee. The holding deposit is refundable if my application is not approved (14 business days are required for processing deposit refund) payable to the party(s) completing this application. If my application is approved, the holding deposit is credited to the required move-in costs. I may cancel this agreement and be refunded my holding deposit if I notify you of my decision to cancel by _____ AM/PM on _____ 20 _____ (14 business days are required for processing deposit refund refund.) Cancellation after this time will result in forfeiture of my holding deposit. I must pay rent on or before my "rent start date" of _____ 20 _____ or my holding deposit will be forfeited and the apartment re-rented.

Applicant represents that all of the above statements are true and complete and hereby authorizes verification of above information, reference and credit records. Applicant acknowledges that false information contained herein constitutes grounds for the rejection of this application if discovered before move-in. Applicant

acknowledges that management may not be able to complete a comprehensive evaluation of this agreement before move-in; however, management reserves the right to verify application information after move-in and may convert the proposed rental agreement to a month to month term if false or misleading information is contained in this application. Applicant agrees to the terms of the "Deposit to Hold Agreement." **AGENCY DISCLOSURE: All property and Dunlap & Magee Property Management Inc. employees represent the owner with regard to the rental of your apartment and all terms and conditions contained in this rental application and agreement; however, we are committed to dealing fairly with all residents of this community.**

Applicant's Signature Date

Spouse;s Signature Date

Management's Receipt Date